

IEEMA MEMBERSHIP CRITERIA, RIGHTS & DUTIES for

ORDINARY MEMBERSHIP

Ordinary members can contest an election for a seat on Executive Council of IEEMA, they also have the right to vote in the IEEMA Executive Council Election held annually. (For Ordinary Membership, an applicant company will pay admission fee of Rs. 25,000 which is one time & non-refundable + GST @18% extra. Annual Membership fee is based on the turnover of the company.)

Criteria for Ordinary Membership:

- 1.0 Applicant company should be an ISO Certified Company with current certificate
- 2.0 Investment in Plant & Machinery should be minimum Rs. 200 lakhs
 - 2.1 In case Investment in Plant & Machinery is less than Rs. 200 lakhs
 - 2.1.1 Turnover: Above Rs.500 Lakhs and minimum 1 year in operation
 - OR
 - 2.1.2 Turnover: Above Rs.100 Lakhs (in the previous Financial Year) and minimum 3 years in operation.

3.0 Documents required along with Application form:

- 3.1 A Copy of Articles of Association - Memorandum of Association of your company
- 3.2 Copies of Audited Balance Sheet of the previous three years of your company
- 3.3 A List of proprietors / Directors of your company
- 3.4 A Copy of latest ISO Certificate
- 4.0 Once receipt of payment towards admission fee is confirmed from IEEMA, a list of existing IEEMA Members will be sent to the applicant company for selection of proposer and seconder.
- 5.0 The applicant then selects the proposer and seconder himself or with the help of IEEMA Membership Officer (madhura.bhivandkar@ieema.org, Tel: 022 2493 6528/ 6529)
- 6.0 The Application form with signatures of Proposer and Seconder recommending your company for IEEMA membership is to be submitted to the IEEMA Membership Officer.
- 7.0 Applicant Organisation shall regularly submit Production / Sales/Import-Export data in prescribed format. **All such data submitted to IEEMA will be kept confidential.**
- 8.0 For further processing of admission, please send the complete Membership Application form along with relevant documents and payment details to **Membership Officer –**

Madhura Bhivandkar at IEEMA,

501, Kakad Chambers, Dr. Annie Besant Road, Worli, Mumbai 400 018.

Email id: madhura.bhivandkar@ieema.org.

Tel Nos: 022 2493 6528/ 6529